

Activity/ Situation	MUSIC, DANCE and DRAMA DURING PANDEMIC This risk assessment must be read in conjunction with the FULL OPENING of SCHOOL DURING COVID-19 PANDEMIC FROM 8 TH MARCH RISK ASSESSMENT			
Location	SHEEP DIP LANE ACADEMY			
Persons at Risk	Pupils <input checked="" type="checkbox"/>	Employees <input checked="" type="checkbox"/>	Visitors <input type="checkbox"/>	Contractors <input type="checkbox"/>
HAZARD(S)	<p><i>Note: this list is not exhaustive and must be adapted for your own needs</i></p> <ul style="list-style-type: none"> * Contact Between Individuals Not Minimised and Social Distancing Measures Not Followed * Cumulative Aerosol Transmission * Shared Resources * Inadequate Hand Washing/Personal Hygiene 			
CONTROL MEASURES	ADDITIONAL INFORMATION	YES	NO	N/A
<p><i>Note: you must amend and adapt this generic risk assessment to suit your own needs by selecting the controls from the examples provided (adding and amending others where necessary) and then evaluate the overall risk for the activity/situation.</i></p>				
Contact Between Individuals Not Minimised and Social Distancing Measures Not Followed				
Adults maintain a 2 metre distance from each other, and from children	<i>All adults are fully aware of the 2m distance rule</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Individual lessons in music, dance and drama can resume in schools	<i>Lessons have resumed following full guidance</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
During 1-2-1 lessons 2 metres social distancing between pupil and teacher is maintained	<i>All adults are fully aware of the 2m distance rule</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Particular care is taken in music, dance and drama lessons to observe social distancing where possible	This may limit group activity in these subjects in terms of numbers in each group. It will also prevent physical correction by teachers and contact between pupils in dance and drama	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where it is necessary to use peripatetic teachers, those individuals will be expected to comply with the school's arrangements for managing and minimising risk, including taking particular care to minimise contact and maintain as much distance as possible from other staff	<i>External teachers are fully briefed on Academy covid safe procedures when entering the Academy</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If a teacher is operating on a peripatetic basis, and operating across multiple groups or individuals, it is important that they do not attend a lesson if they are unwell or are having any symptoms associated with coronavirus (COVID-19) such as fever, a new and sustained cough, loss of sense of taste or smell	<i>External teachers are fully briefed on Academy covid safe procedures when entering the Academy</i> <i>Checks on external teachers are made</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<i>to ensure the consistent application of the measures set out in the Academy policies and procedures</i>			
School ensures that peripatetic teachers maintain distancing requirements with each group they teach	<i>All external teachers are aware of distancing measures to be taken when delivering lessons in the Academy</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School ensures that peripatetic teachers avoid situations where distancing requirements are broken; for an example demonstrating partnering work in dancing	<i>All external teachers can provide covid secure risk assessments for the activities/lessons taking place</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School ensures that peripatetic teachers make efforts to reduce the number of groups taught and locations in school worked in, to reduce the number of contacts made	<i>All external teachers are aware of distancing measures to be taken when delivering lessons in the Academy</i> <i>SDLA – 1 class bubble only access guitar through wider opportunities LA Music Service.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In individual lessons for music, dance and drama, social distancing should be maintained, meaning teachers should not provide physical correction	<i>All external teachers are aware of the requirements and do not carry out activities which will require any physical contact with pupils</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performances with an audience do not take place	<i>Consider alternatives such as live streaming and recording performances, subject to the usual safeguarding considerations and parental permissions</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cumulative Aerosol Transmission				
Any background or accompanying music is kept to levels which do not encourage teachers or other performers to raise their voices unduly		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microphones are used to reduce the need for shouting or prolonged periods of loud speaking or singing		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If planning an indoor or outdoor face-to-face performance in front of a live audience, schools should follow the latest advice in the DCMS	Performing Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

guidance, implementing events in the lowest risk order as described				
If planning an outdoor performance particular consideration given to the guidance on delivering outdoor events	Outdoor Events	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Playing instruments and singing in groups should take place outdoors wherever possible	<i>When taking place indoors larger rooms are used to provide additional space</i> SDLA – singing is done within the hall with 15 pupils max for the wider opportunities and is done with 1 class bubble only. <i>Numbers are limited and social distancing is in place at all times</i> <i>Windows and doors are opened where possible to provide adequate ventilation</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If playing indoors, use a room with as much space as possible, for example, larger rooms	Rooms with high ceilings are expected to enable dilution of aerosol transmission <i>When taking place indoors larger rooms are used to provide additional space</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If playing indoors, numbers are limited to account for ventilation of the space and the ability to social distance	<i>Numbers are limited and social distancing is in place at all times</i> <i>Windows and doors are opened where possible to provide adequate ventilation</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Singing, wind and brass playing should not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow (at least 10l/s/person for all present, including audiences) and strict social distancing and mitigation as described below can be maintained	SDLA detailed above.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In the smaller groups where these activities can take place, schools should observe strict social distancing between	Current guidance is that if the activity is face-to-face and	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

each singer and player, and between singers and players, and any other people such as conductors, other musicians, or accompanists	without mitigating actions, 2 metres is appropriate <i>When taking place indoors larger rooms are used to provide additional space</i> <i>social distancing is in place at all times</i>			
Pupils should be positioned back-to-back or side-to-side when playing or singing (rather than face-to-face)	<i>All singing and instrument playing activities are planned back to back or side by side</i> <i>No face to face contact between pupils or staff takes place and all staff are fully aware for these requirements</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wind and brass players are positioned so that the air from their instrument does not blow into another player		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shared Resources				
If possible, do not share microphones	If they are shared, follow the guidance on handling equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Avoid sharing instruments and equipment wherever possible Place name labels on equipment to help identify the designated user, for example, percussionists' own sticks and mallets	<i>Activities are planned using minimal equipment</i> <i>All equipment is cleaned using approved products at the end of each session</i> <i>SDLA pupil have their own guitars or one allocated and named to them.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If instruments and equipment have to be shared they are disinfected regularly (including any packing cases, handles, props, chairs, microphones and music stands) and always between users, following government guidance on cleaning and handling equipment	Instruments should be cleaned by the pupils playing them, where possible Hygiene: Guidance <i>All equipment is cleaned using approved products at the end of each session.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	<i>Cleaning equipment is provided to all staff and any external teachers</i>			
Handling of music scores, parts and scripts is limited to the individual using them		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The number of suppliers is limited when hiring instruments and equipment		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schools should agree whose responsibility cleaning hired instruments is with the suppliers		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hire equipment, pupil's own instruments, instruments brought on site by peripatetic teachers, tools or other equipment is cleaned on arrival and before first use		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equipment, pupil's own instruments and instruments brought on site by peripatetic teachers should be stored in a clean location if brought on site before they are needed, and they should be cleaned before first use and before returning the instrument		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pick up and drop off collection points are created, to avoid passing equipment such as props, scripts, scores and microphones hand-to-hand	<i>SDLA – the music teacher collects equipment and cleans this down before the lesson and after to prevent any drop off or pick cross contamination.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inadequate Hand Washing/Hygiene				
Handwashing, with soap and water, of 20 seconds duration takes place before and after handling equipment and before and after lessons	<i>Staff and pupils have been fully trained on handwashing procedures. E bug posters are in place throughout the Academy</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you consulted with the people/representatives undertaking the activity as part of the preparation of this risk assessment		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
What is the level of risk for this activity/situation with existing control measures		High <input checked="" type="checkbox"/>	Med <input type="checkbox"/>	Low <input type="checkbox"/>
Is the risk adequately controlled with existing control measures		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Have you identified any further control measures needed to control the risk and recorded them in the action plan		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
ACTION PLAN (insert additional rows if required)	To be actioned by			
Further control measures to reduce risks <i>so far as is reasonably practicable</i>	Name	Date		

Following government advice at the various road map stages.	F Parish A Parkhurst S Foster	19/07/2021
Continue to follow local and national government guidance alongside local infection rate figures. Risk assessment reviewed 15/06/2021 following new guidance issued from the 14/06/2021	F Parish A Parkhurst S Foster	Weekly

State overall risk level assigned to the task AFTER implementation of control and action plan measures taken as a result of this risk assessment	High <input type="checkbox"/>	Med <input type="checkbox"/>	Low <input checked="" type="checkbox"/>
Is such a risk level deemed to be as low as reasonably practical?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is activity still acceptable with this level of risk?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If no, has this been escalated to senior leadership team?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Assessor(s):	S Foster – Academy Business Manager	Signature(s):	S Foster
Position(s):			
Date:	15/06/2021	Review Date:	Following any new guidance due to be issued on or around 19/07/2021

Distribution: 15/06/2021 Trust, whole school, governors and all external providers

Risk rating	Action
HIGH	Urgently review/add controls & monitor, notify H&S Team (if Likely or Highly Likely – stop work, seek competent advice)
MEDIUM	Review/add controls (as far as reasonably practicable) & monitor
LOW	Monitor control measures

POTENTIAL OUTCOME		LIKELIHOOD	
Catastrophic	Fatal injury/permanent disability	Highly likely	More likely to occur
Major	RIDDOR reportable Specified Injury/Disease/Dangerous Occurrence	Likely	↓
Moderate	RIDDOR reportable over 7 day injury	Possible	
Minor	Minor injury (requiring first aid)	Unlikely	
Insignificant	Minor injury	Remote	Less likely to occur

POTENTIAL OUTCOME		LIKELIHOOD				
Catastrophic						
Major						
Moderate						
Minor						
Insignificant						
		Remote	Unlikely	Possible	Likely	Highly Likely

LIKELIHOOD