



Health & Safety Reminder Covid-19 Procedures

This information is a reminder of all the procedures that we require parents to follow on site to support us to keep our academies as safe as possible.

		
<p>Ensure your child/children only brings essential items of equipment to academy</p> <p>Ensure any items coming into academy have been thoroughly cleaned and sanitised</p>	<p>Avoid face to face contact with other parents/carers when dropping off or collecting your child/children, keep 2m apart at all times</p>	<p>Wear a face covering at all times when dropping off and collecting your child/children</p> <p>If you are exempt for wearing face-covering, please inform staff or wear the lanyard</p>
	 	
<p>Observe your allocated pick up and drop off times</p> <p>Try and limit to one adult per child to attend the academy for dropping off and picking up</p> <p>If you have children with separate drop off time, contact the academy to see if same time drop off arrangements are possible</p>	<p>Do not congregate at the academy entrance or doors</p> <p>Follow the site routes for entry and exit</p>	<p>Keep the number of out of academy childcare arrangements to the minimum amount possible to restrict the number of children mixing together outside of the academy environment</p>
		
<p>Ensure your contact details are up to date in case we need to contact you to collect your child due to displaying symptoms or due to close contact with a notified positive case</p>	<p>PLEASE DON'T</p> <p>Send your child/children to academy if they or anyone in the household is showing symptoms of Covid 19, stay at home, begin your 10-day period of self-isolation for all members of your household, arrange a test and report the results of the test to academy.</p> <p>If you cannot get to a testing station, please contact the academy as they will be able to provide you with a home testing kit</p>	<p>If your child is ill, phone or email the academy</p> <p>If you need to contact the academy or class teacher, please phone or email.</p>

Safety Procedures inside the academy building

This information is to inform parents of the safety procedures in our buildings. You can read the risk assessment on the academy website



Pupils will be sanitising or washing hands throughout the school day

Pupils can wash hands with soap and water if you don't want them to use sanitiser



Pupils will be using individual packs of equipment in classrooms



Pupils will remain in class bubbles

The playground and dining room is zoned for areas allocated to each bubble

Toilet areas have been allocated to specific year groups



Teachers and support staff can work between bubbles (DFE Guidance) but where possible they will be allocated a bubble to work within.



Teachers can choose to wear face coverings or visors in classrooms if they require

All adults will wear face covering around the building
Pupils are not required to wear face coverings in the building (This is only required for secondary age pupils)



Classrooms will be cleaned after each session

At lunch times additional cleaners will clean all classrooms and toilet areas



On PE days, pupils can come in PE kits



Packed lunch boxes will be cleaned on entry into the academy by pupils



Adults if they choose will undertake lateral flow tests (2 each week)

Parents can access home testing kits (LFT) if they wish to test adults and pupils at home and cannot go to a test site

<https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

No vaccines or Lateral flow tests will be given to primary pupils on the academy site



If a child shows symptoms or feels ill, a temperature check may be undertaken by a trained First-Aider. This will be done on a pupil's wrist rather than forehead wherever possible



Pupil data information will not be passed to track and trace. If a positive test is received, the academy will contact parents individually to isolate the bubbles This does not breach GDPR



*Thank you for your continued support in helping us to keep our academy sites as safe as possible!
Mrs Nixon CEO*